

Virtual Event Timeline Worksheet

Step 1

Identify total Number of events you want to host/participate in, by category. For the events you are hosting, add what your participation goal is for each.

Phone Banks

Yes

No

Maybe

How many volunteers?

How many calls per volunteer?

Text Banks

Yes

No

Maybe

How many volunteers?

How many texts per volunteer?

Postcarding

Yes

No

Maybe

How many volunteers?

How many cards per volunteer?

Debate Watch Party

Yes

No

Maybe

How many attendees?

Candidate Town Hall/Forum

Yes

No

Maybe

How many attendees?

Get Out the Vote (GOTV) Event

Yes

No

Maybe

How many volunteers?

How many direct voter contacts per volunteer?

Step 2

Choose event dates for the upcoming Weeks of Action, and important dates in your state.

Unity Week of Action: Kick-off Events: July 27 - August 2

Democratic National Convention: August 17 - August 20

Presidential Debates: September 29 and October 15

Get Out the Vote (GOTV): October 13 - November 3

Voter Registration Deadlines (state specific)

Vote-By-Mail Ballot Request Deadlines (state specific)

Vote-By-Mail Ballot Drop Date (state specific)

Step 3

Plan events around those important dates.

List date and event for the week of action

Virtual Event Timeline Worksheet: Example

Step 1

Identify total Number of events you want to host/participate in, by category. For the events you are hosting, add what your participation goal is for each.

Phone Banks

Yes

No

Maybe

How many volunteers?

20 at each event

How many calls per volunteer?

100 each

Text Banks

Yes

No

Maybe

How many volunteers?

20 at each event

How many texts per volunteer?

200 each

Postcarding

Yes

No

Maybe

How many volunteers?

10 at each event

How many cards per volunteer?

100 each

Debate Watch Party

Yes

No

Maybe

How many attendees?

50-100 people

Candidate Town Hall/Forum

Yes

No

Maybe

How many attendees?

50-100 people

Get Out the Vote (GOTV) Event

Yes

No

Maybe

How many volunteers?

50 at each event

How many direct voter contacts per volunteer?

100 each

Step 2

Choose event dates for the upcoming Weeks of Action, and important dates in your state.

Unity Week of Action: Kick-off Events: July 27 - August 2

Democratic National Convention: August 17 - August 20

Presidential Debates: September 29 and October 15

Get Out the Vote (GOTV): October 13 - November 3

Voter Registration Deadlines (state specific)

November 3rd

Vote-By-Mail Ballot Request Deadlines (state specific)

October 3rd

Vote-By-Mail Ballot Drop Date (state specific)

October 4th

Step 3

Plan a Week of Action around those important dates.

List date and event for the week of action

Monday, July 27 - Watch the Indivisible Kick-off Livestream and host a textbanking party

Thursday, July 30 - Host a phonebanking party

Wednesday, August 19 - Democratic Convention Watch Party and phone bank

Tuesday, September 15 - Kick off a weekly letter writing party through VoteFWD

Tuesday, September 29 - Debate watch party and textbank. Goal of sending 1000 texts

Thursday, October 15 - Debate watch party and textbank. Goal of sending 2000 texts

Monday, October 18 - Kick-off daily GOTV phone banks. Goal of 40 hubdialer shifts and 15 volunteers.